

You will only be able to edit your line-up if:

- Registration is still open
- OR the line-up deadline has not passed
- OR the Regatta Administrator has given you a Custom Entry Deadline

1. From the User Dashboard, look for the sidebar and click on the “Regattas” page. You can also access it by clicking “View All” under the Regattas box.

The screenshot shows the RegattaCentral user dashboard. The top navigation bar includes the RegattaCentral logo, a search icon, 'Regattas' with a boat icon, 'Sign Up' with a person icon, a shopping cart icon, and a profile icon. The left sidebar contains links for Home, Affiliations, Regattas (highlighted with a purple box), Invoices, and Profile. The main content area is divided into three sections: Affiliations, Regattas, and Notifications. The Affiliations section lists 'Anytown Rowing Club' (columbus,OH), 'Artemis Rowing' (Oakland,CA), and 'Club Regatas La Marina' (Tigre,BA), each with a 'Roster' link and a red plus icon. The Regattas section lists 'Head of the Fort Feb 27' (Bedford Channel - May. 25, 2018), 'Head of the Frost' (- May. 26, 2018), and 'Anytown Summer Test Regatta' (- Jun. 8, 2018), each with a 'Register' link and a gear icon. A 'View All' button is highlighted with a purple box at the bottom right of the Regattas section. The Notifications section shows a message: 'Welcome to the new RegattaCentral!'.

2. On the Regattas page, look for the specific regatta. You will want to click the “View” links next to your affiliation.

The screenshot shows the RegattaCentral Regattas page. The top navigation bar is the same as in the previous screenshot. The left sidebar is also the same, with 'Regattas' highlighted. The main content area shows a dropdown menu for the year '2018'. Below it is a table titled 'Regattas' with columns: Name, Invoiced Organization, Entries, Compliance, Invoices, Date, and a gear icon. The table lists the 'Head of the Test' regatta in Bedford Channel. Under the 'Entries' column, there are five rows, each with a 'View (1)' link and a gear icon. The first row, 'Anytown', is highlighted with a purple box. A purple arrow points to the 'Entries' column header.

Name	Invoiced Organization	Entries	Compliance	Invoices	Date	
Head of the Test Bedford Channel	Anytown	View (1)		View	Fri. May. 25	
	Burnaby Lake	View (1)				
	Saugatuck	View (1)				
	St. Andrews Alumni	View (1)				
	Upper Arlington	View (1)				

- This will take you to your Entries page. It will show you all the entries you have for that Regatta with that affiliation.
- To edit the entry, you will want to click the "Edit" button on the specific boat.

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Regattas Sign Up

Home Affiliations Regattas Invoices Profile

Head of the Test
Bedford Channel - May, 25, 2018
Fort Langley, BC

New Entry

14. Mens Novice 1x Feb. 10, 2018 12:00

Label: A. test (A)
Average Age: 20
Status: CA

test, Aaron (ANY)
Scratch Edit

- This will bring up the Entry Form, where you can make adjustments to your line-up.

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Regattas Sign Up

EVENT 14: Mens Novice 1x

Eligibility and Requirements

- Line-ups are required and may not be modified.
- Birthdates are mandatory and must be provided when submitting this entry.
- Composite entries (crews representing more than on team) are not permitted in this event.

Competing Organization(s): Anytown Rowing Club (ANY)

Invoiced Organization: Anytown Rowing Club

Rank: A

A, are already used by your club [Details]

Athlete






dan|

Dan test
(33) - Compliant

Daniel Thomas
(53) - Compliant

Dan Tester
(27) - Compliant

6. Once you are done, click the "Save" button. You should see the changes reflected on the entry page.

-  Home
-  Affiliations
-  Regattas
-  Invoices
-  Profile

 **Head of the Test**
Bedford Channel - May. 25, 2018
Fort Langley, BC 

14. Mens Novice 1x Feb. 10, 2018 12:00

Label: D. test (A)
Average Age: 33
Status: Ok

test, Dan (ANY) 